



## WIRELESS E-911 SERVICES BOARD

November 13, 2002

10:00 a.m.

110 S. 7<sup>th</sup> Street  
3<sup>rd</sup> Floor Conference Room  
Richmond, Virginia 23219

Members Present:	Jerry Simonoff, Chairman (departed at 10:50am, leaving Vice Chairman presiding) James McDonnell, Vice Chairman Melvin Breeden Edward Coglio Captain John Furlough Terry Hall Tom Hanson	Ralph Jones  Robert Layman (arrived at 10:15am) Sheriff Ron Oakes Chief Henry Stanley Chief Julian Taliaferro David Von Moll (departed at 10:50am) Robert Woltz
Members Absent:	none	
Staff Present:	Steve Marzolf, Coordinator Mel Sheridan, Analyst	Dorothy Spears-Dean, Analyst Brenda Bolton, Administrative Assistant

### **1. CALL TO ORDER**

Jerry Simonoff, Chairman, called the meeting of the Wireless E-911 Services Board (hereafter referred to as the Board) to order at 10:00 a.m. Mr. Simonoff welcomed all in attendance.

### **2. APPROVAL OF JULY MINUTES**

Mr. Hall made a motion, seconded by Sheriff Oakes, that the Board minutes of August 28, 2002 be approved as presented; passed 13-0-0.

### **3. FINANCIAL REPORT**

- **October Financial Report**

Mr. Marzolf presented the financial report through October 2002.

- **Budget Update**

Mr. Marzolf briefed the Board on the decision by the governor to take a 15% reduction of the E-911 Wireless Fund. This should have no impact on funding for FY2003, however with the current appropriations for FY2004, there may be a \$5,000,000 shortfall. Requests have not yet been received by all PSAPs. No requests have yet been received by the CMRS providers. Due to the fact that FY2004 requests do not have to be acted upon until March 1, 2003, this will be further discussed and acted upon at the February 26, 2003 Board meeting.

#### **4. PROJECT MANAGEMENT CONCERN**

Mr. Simonoff briefed the Board regarding the attached letter and email from Mr. Frederick G. Griffin, P.C. After thorough discussion of the matters addressed in the letter and email, it was decided that the accusations were baseless and that a response was necessary since the letter and email were copied to members of the general Assembly. Mr. Simonoff, along with staff, will draft a response and circulate it for review of all Board members prior to sending the response to Mr. Griffin.

#### **5. CMRS MONTHLY STATUS SUMMARY**

Mr. Marzolf gave the Board an overview of the monthly reports filed by each CMRS Provider as per attached.

John Howell, Nextel Communications Senior Manager, E911 presented to the Board their status of wireless Phase I and Phase II implementation as per attached.

#### **6. FY2002 PSAP TRUE-UP REPORTS**

Mr. Marzolf presented True-up reports for FY2002. The reports were divided into the following 4 categories:

1. "Additional Funding to be Provided from the Board"
2. "Funding to be Returned to the Board"
3. "PSAP Requesting the Carry Over of Funding"
4. "Special Request from Patrick County for Additional Funding"

Mr. Hall made a motion, seconded by Chief Stanley that the following true-up reports be accepted as "Additional Funding to be Provided from the Board"; passed 12-0-0:

Arlington County	Hopewell	Roanoke
Botetourt County	Loudoun County	Salem
Charlottesville, UVA, Albemarle	Lynchburg	Shenandoah County
Chesterfield County	Martinsville – Henry	Spotsylvania County
Colonial Heights	Newport News	Stafford County
Fairfax County	Norfolk	Twin County
Franklin County	Pittsylvania County	Warrenton – Fauquier
Frederick County	Prince William County	West Point
Hampton	Pulaski County	Westmoreland County
Harrisonburg – Rockingham	Richmond	Williamsburg
Henrico County		

Chief Taliaferro made a motion, seconded by Mr. Woltz that the following true-up reports be accepted as "Funding to be Returned to the Board"; passed 12-0-0:

Alexandria	Eastern Shore	Roanoke County
Bedford	Goochland County	Rockbridge
Bristol	Hanover County	Smyth County
Charles City County	Northumberland County	Suffolk
Charlotte County	Orange County	Warren County
Christiansburg	Petersburg	Washington County
Culpeper	Powhatan County	Winchester
Danville	Prince George County	

Mr. Jones made a motion, seconded by Sheriff Oakes that the following true-up reports be accepted as "PSAP Requesting the Carry Over of Funding"; passed 12-0-0:

Amherst County	Gloucester County	New Kent County
Blacksburg	Greensville	Norton
Buckingham County	Isle of Wight	Page County
Chesapeake	James City County	Portsmouth
Clarke County	Lancaster County	Radford
Emporia	Louisa County	Southampton County
Fluvanna County	Mecklenburg County	Sussex County
Franklin	Middlesex County	Virginia Beach
Fredericksburg	Montgomery County	York County

Chief Taliaferro made a motion, seconded by Mr. Oakes that as per the recommendation of the staff, the request from Patrick County to be granted additional funding incurred in April, 2000 be denied; passed 12-0-0.

Mr. Marzolf brought to the attention of the Board that the new statewide average to be implemented for FY2004 would now be 10.66%. After further discussion, it was decided by the Board to delay the adoption of this rule until further analysis has been done by the staff as to the effect that this "rule" plays on future submissions. An analysis of larger vs. smaller PSAPs will also be conducted by staff.

## **7. OLD BUSINESS**

- **FY2003 Wireless Funding Requests**

(Augusta, Bland, Brunswick, Buchanan, Campbell, Charlotte, Covington, Craig, Cumberland, Dickenson, Essex, Giles, Halifax, King George, King William, Lee, Lunenburg, Mathews, Montgomery, Northumberland, Nottoway, Prince George, Rappahannock, Richmond County, Russell, Scott, Staunton, Surry, Wise and Wythe)

Mr. Marzolf presented requests for funding for Augusta, Bland, Brunswick, Buchanan, Campbell, Charlotte, Covington, Craig, Cumberland, Dickenson, Essex, Giles, Halifax, King George, King William, Lee, Lunenburg, Mathews, Montgomery, Northumberland, Nottoway, Prince George, Rappahannock, Richmond County, Russell, Scott, Staunton, Surry, Wise and Wythe. Mr. Woltz made a motion, seconded by Captain Furlough that the requests be approved as per attached; passed 12-0-0.

- **FY2003 Wireless Adjustment**

(Alleghany, Botetourt, Franklin, Franklin County, Gloucester, Greene, Hopewell, Madison, Shenandoah and Warrenton-Fauquier)

Mr. Marzolf presented adjustments to requests previously approved by the Board for Alleghany, Botetourt, Franklin, Franklin County, Gloucester, Greene, Hopewell, Madison, Shenandoah and Warrenton-Fauquier. Chief Taliaferro made a motion, seconded by Mr. Breeden that the requests be approved as presented; passed 12-0-0.

- **Wireless Extension Requests  
(Greensville and Lancaster)**

Mr. Marzolf presented requests from Greensville and Lancaster for wireless funding as per attached. Mr. Hanson made a motion, seconded by Sheriff Oakes that the requests be approved as presented; passed 12-0-0.

- **Wireline Funding Requests  
(Bath, Lee, Lunenburg, Norton and Pulaski)**

Mr. Marzolf presented requests for wireline funding submissions for Bath, Lee, Lunenburg, Norton and Pulaski as per attached. Captain Furlough made a motion, seconded by Mr. Woltz that the requests be approved as presented; passed 12-0-0.

- **CMRS Subcommittee**

The CMRS Subcommittee met today and made the following recommendations:

1. Approval of FY2002 True-up report as submitted for:
  - Virginia Cellular
2. Approval of FY2002 True-up reports, pending additional information is provided for the following:
  - Cingular
  - nTelos
  - Triton PCS
3. The following FY2002 True-up reports were tabled, pending further review:
  - Alltel
  - AT&T
  - Sprint PCS
  - Verizon
4. No FY2002 True-up reports were received from:
  - Nextel
  - U.S. Cellular

Mr. Hall made a motion, seconded by Chief Stanley that the CMRS Subcommittee recommendations be approved as presented; passed 12-0-0.

## **8. NEW BUSINESS**

- **Eastern Virginia Update**

Mr. Hall presented to the Board an update on Eastern Virginia as per attached.

## 9. ADDITIONAL BUSINESS

- **Strategic Planning Process**

Captain Furlough made a suggestion to the Board to change the format of the information that was sent out regarding the Strategic Planning Process. Due to time constraints of the Board members, a questionnaire or “strawman” will be developed by staff that will be less time consuming for the Board members. This new format will be sent out to Board members for review and feedback.

- **Next Board Meeting**

The next E-911 Wireless Services Board meeting will be held on January 8, 2003.

- **Public Comment**

The following members of the public audience chose to speak to the Board regarding the letter and email sent by Mr. Griffin, as mentioned in item #4 of these minutes:

- Paul Linnee, GeoComm stated that the references made in comparing Virginia with Montana and Tennessee were irrelevant due to the fact that E-911 is not a national program. Each state has its own guidelines.
- Pat Shumate, representing Roanoke County and the Blue Ridge Region stated that he would like to take the email back to his regional group and they may want to comment at a later date. Mr. Marzolf will make the email available on the website at [www.va911.org](http://www.va911.org)
- Melissa McDaniel, representing Orange County and the Piedmont-Valley Region stated that since hiring L.R. Kimball & Assoc., problems which have taken months to rectify were taken care of within 2 month of hiring. She also wanted to thank the Board and PSC staff for all the work that they have been doing in support of the PSAPs throughout Virginia.

## 10. ADJOURNMENT

With no other business to be discussed, Mr. Hall made a motion, seconded by Mr. Jones that the meeting be adjourned; passed 12-0-0.

Respectfully submitted,

\_\_\_\_\_  
Brenda A. Bolton  
Administrative Assistant  
Public Safety Communications Division  
Department of Technology Planning

Approved by Board: \_\_\_\_\_  
(date)